

PAYMENT DUE AS  
STATED IN THIS  
AGREEMENT

East Chambers Independent School District  
1955 State Highway 124  
Winnie, Texas 77665

INSURANCE CERTIFICATE  
TO BE ATTACHED TO  
RENTAL AGREEMENT

**FACILITY RENTAL AGREEMENT**

Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Facility: \_\_\_\_\_

Date(s) of Use: \_\_\_\_\_ Time(s) of Use: \_\_\_\_\_

Total Cost of Rental: \_\_\_\_\_ Payment due on: \_\_\_\_\_

Purpose of Rental: \_\_\_\_\_ Number in Attendance: \_\_\_\_\_

The renter agrees to comply with all of the following terms and conditions in using any East Chambers ISD (“the District”) facility:

1. Upon completion of this use, the renter will be responsible for restoring the facility to its condition prior to this use.
2. The District may cancel a scheduled non-East Chambers ISD use if an unexpected conflict arises with a District activity.
3. The District may revoke its permission to use the facility at any time it is determined that a renter’s use damages or threatens to damage school property or violates District policy and/or administrative regulations.
4. The renter will not allow the possession or use of alcohol, firearms, or illegal drugs or the use of tobacco products on District property.
5. The renter accepts full responsibility for protecting school property and equipment and assumes any and all liability for repairs or replacement or for any damage done to buildings, equipment, or other school property used by the renter.
6. The renter assumes full responsibility for the conduct of any and all persons using the facility during the rental.
7. The renter agrees to assume all liability, release, hold harmless and, to the extent permitted by law, indemnify the District, its Trustees, employees, and agents from any and all liability arising out of the renter’s use of District facilities.
8. At the time of application, renter shall provide District a Certification of Insurance evidencing the following insurance coverages, showing District as additional insured: general liability insurance including products, completed operations, independent contractors & contractual liability coverages with aggregate, occurrence & personal injury limits of \$1,000,000; fire damage limits of \$500,000 & medical payment limits of \$5,000. If renter’s employees will be on District

facilities, Workers' Compensation insurance is also required, with limits of \$500,000. General liability insurance and workers' compensation insurance shall include Waiver of Subrogation clause in favor of the District. All policies shall contain an endorsement stating that the insurance company shall not terminate the policy or change any coverage therein prior to the policy expiration date without notifying the District, by registered mail, at least 30 days prior to such termination. *Any waivers to all or part of this paragraph must be in writing and signed by the District Superintendent.*

9. At no time shall the facilities be used without the presence of a representative of the District.
10. School equipment will not be removed from the premises.
11. The renter understands that in addition to payment due under this Agreement, a ten percent (10%) cancellation fee will be assessed for failing to show (any personnel costs incurred will be added to cancellation fee) or for any rental event cancelled with less than (5) five business days notice.
12. Materials distributed by organizations engaged in promoting a product or service shall have a written statement in the materials that the products or services are not sponsored or endorsed by the East Chambers Independent School District.
13. The renter is aware of the current East Chambers ISD Facility Rental Policy and by signing below agrees to comply with the terms of this Agreement and East Chambers ISD Policy.

MAKE CHECK PAYABLE TO: East Chambers Independent School District

\_\_\_\_\_  
Signature: Superintendent or Principal

\_\_\_\_\_  
Signature: Authorized Agent for Renter

Date: \_\_\_\_\_

Date: \_\_\_\_\_